**(U) References:**

a. (U) **Change.** Change 1 to Annex E - US Army Cadet Command JROTC AY 25-26 Annual Training Guidance

**1. (U) Overview:** USACC provides instructors with the best available training and instructional courseware to accomplish the command’s mission. The Army JROTC Directorate has developed and established an instructor training plan and professional development opportunities to provide initial and advanced certification and sustainment training.

**2. (U) General:** JROTC Instructor Certification Requirements

a. (U) **Delete. ~~JROTC Instructor Qualification Course (IQC).~~** ~~During AY20-21, the JROTC Directorate completed a major revision of its Distance Learning program. The Distance Learning Basic Course was discontinued in ALMS due to the flash player software sun setting worldwide. Parts of the course were reconfigured to become part of the IQC, which eliminated the need for a Basic DL course. The primary purpose of the IQC is to provide prospective JROTC Instructors and Brigade staff an overview of the program, its mission, primary functions and responsibilities, its curriculum and co-curricular events, and its collaborative synergy with Senior ROTC programs and other organizations. It eliminates the requirement for new instructors to complete the modules once hired as an instructor and allows them to focus on their classroom environment.~~

b. (U) **Change. The JROTC School of Cadet Command (JSOCC) Instructor Training ~~Basic~~ Course Phase (PH) I (Online) and Phase (PH) II (In Person).** Phase I is online and a pre-requisite to Phase II in-person. Phase II is a four ~~and a half-~~day resident course (return travel on 5th day) conducted by USACC’s Army JROTC Directorate to provide new and experienced personnel with knowledge and skills to execute the JROTC program. A Certificate of completion will be given when both Phase I and Phase II have been completed successfully. The Directorate’s priorities of effort for in-person training are the Instructor Basic Course, Instructor Advanced Course, and the Logistics and Supply Course.

(1) (U) **Change.** Phase I of the Instructor Training ~~Basic~~ Course (ITC) (Series ~~900~~100) is the online phase for new and returning Instructors and brigade staff, to provide quality training in order for Instructors to model and practice strategies and techniques to accomplish the mission. Instructors are required to complete the ITC ~~Basic Course~~ Phase I (Series ~~900~~100) within 6 months from date of hire before attending Phase II (Series 200) in-person course. Instructors will receive their logon credentials and access to the Phase I, 14-day online course in Blackboard via email, after they are pre-registered with JSOCC staff through their Brigades. ~~prior to attending the in-person Basic Course Phase II (Series 100) 12 months from date of hire. Instructors access the 14-day online course using Blackboard (Basic Course Phase I). Instructors will receive their logon credentials after they are properly pre-registered with the JROTC Directorate~~

~~JSOCC POCs through their Brigades. Both Phase I and II of the JSOCC Basic Course have to be completed in order to receive full credit and a certificate of completion to maintain certification.~~

(2) (U) **Change.** Phase II of the Instructor Training Course (Series 200) must be complete within 12 months from date of hire for newly hired Instructors. All Instructors must attend a Phase I and II every 5 years from the date of their first ITC. Both Phase I and II of the JSOCC ITC Course have to be completed in order to receive full credit and a certificate of completion to maintain certification. All Instructors will have to attend an ITC PHI (Series 100) and PHII (Series 200) every 5 years to maintain certification. ~~The Advanced Course (Series 300) is for Instructors with 5 or more years of teaching experience for JROTC. Attendance is required within 5 years of completing the basic course and every 5 years to remain certified. This course is online for Phase 1 and in-person for Phase 2. Instructors will be provided their logon credentials. The purpose of this course is to sustain Instructors’ qualifications in accordance with Title 10, USC. During this course, Instructors will learn (a) professional development required for an educational workplace, (b) instructional skills used in an educational setting, and (c) performance evaluation of competencies. Instructors access the 14-day online course using Blackboard and will receive their logon credentials after they are properly pre-registered with the JROTC Directorate JSOCC POCs through their Brigades. They will then receive their authorization for instructors to attend the Advance Course in-person course (Phase 2). Instructors will not be recertified until they have completed both Phase 1 and Phase 2 of the Advanced Course.~~

c.(U) **JROTC Advanced Distance Learning (DL) Program:** The following four (4) courses constitute the JROTC Advance DL Program that ensures our instructors are in compliance with regulatory guidance: JSOCC 201 (Educational Psychology), JSOCC 202 (Classroom Management), JSOCC 203 (Classroom Assessment), and JSOCC 204 (Inclusive Classroom). Newly hired Instructors will be provided user access to the distance learning courses located in USACC JROTC Blackboard. Detailed instructions are located on the JROTC web portal. Instructors have 2 years from date of enrollment to complete the four courses.

(1) (U) Each JROTC DL Certification Course has an accompanying syllabus, e-text and a separate final exam each instructor must complete and pass.

(2) (U) Instructors are responsible for maintaining digital and hard copies of their certificates/transcripts for each of the four DL courses.

d. (U) **Delete. ~~The Army JROTC Cyber Unit Instructor Training Program.~~** ~~Instructors at a JROTC Cyber Program must meet all instructor requirements listed in paragraphs 2a. through 2d. Additionally, JROTC Cyber instructors will complete the JROTC Cyber Curriculum training. This is a 4-year program that includes both in-person and virtual sessions with cybersecurity curriculum experts. This training will introduce the instructors to each year of the JROTC Cyber curriculum over each of the 4 years. Additionally, instructors will need to obtain a DoD 8570 IAT Level I or higher certificate within 6 months of becoming a JROTC Cyber instructor.~~

e. (U) **The Army JROTC Instructor Professional Development and Training Program.** JROTC Instructors may be required by their District or School to complete continuing education requirements. The JROTC Directorate will select JROTC Instructors to serve on specialized training and assessment teams to develop and assess JROTC projects and products in the areas of training, operations, education, curriculum, automation, and logistics, this training may be utilized to meet those requirements if approved by the respective School or District.

f. (U) **Brigade Annual Instructor Training and Development Courses (Summer Training Workshops)**. Brigades conduct annual training to enhance the skills of instructors, staff, and administrators in unit administrative procedures, instructional techniques, and innovative teaching strategies. As outlined in CCR 145-2, Brigade-level training is required to assist in maintaining instructor certification and proficiency. The training will be executed through seminars, educational workshops, and TNET/VTC. These hours may be met through onsite district workshops and staff development activities in residence or online. Directors of Army Instruction (DAIs) will attend annually, while the Senior Army Instructors (SAIs) and Army Instructors (AIs) will attend on a rotational basis. All JROTC instructors are required to attend annual Brigade training a minimum of once every three years to retain their instructor certification. The attendance of a DAI at this training will not substitute for the requirement to attend the resident DAI certification training conducted by USACC at Fort Knox, KY.

g. (U) **Change. JROTC Program for Accreditation (CCR 145-8-3, APR2025).** The Army JROTC program’s curriculum has been accredited by a national accrediting agency known as Cognia ([www.cognia.org](http://www.cognia.org)). As an accredited K-12 and Postsecondary Institution, JROTC must adhere to Cognia’s standards for quality.

h. (U) **JROTC Logistics and Supply Training Course.** This course is primarily for personnel who work in the JROTC units’ supply areas and related fields. It provides opportunities for JROTC personnel serving as Senior Army Instructors (SAIs), Army Instructors (AIs), and Military Property Specialists (MPSs) to become familiar with logistical issues related to JROTC. It is a hands-on, how-to-training course for logistics and supply operations at the unit level. DAI MPS personnel will attend the JROTC Logistics and Supply Training Course at least **once every five years** to keep abreast of the changes and new contracting procedures. All instructors and Brigade JROTC support staff should plan to attend as training slots become available and are allocated by their brigades.

i. (U) **SME (Subject Matter Expert) Training.** This training is conducted as needed to train and equip Programs and Units with new and emerging equipment and technology. Select personnel will be trained in a train-the-trainer format to facilitate expedient delivery of new and emerging equipment and technology.

j. (U) **Director of Army Instruction (DAI) Staff Training Course.** This training course affords the Army JROTC DAIs the opportunity to receive additional training to enhance their skills in conducting unit inspection procedures, mastering instructional techniques and develop innovative teaching strategies. They also receive training on the accreditation process and its execution at the DAI and unit levels. Additionally, it provides opportunities for attendees to exchange best practice information and engage in team-learning experiences.